



# COUNTY OF LOS ANGELES

## DEPARTMENT OF HUMAN RESOURCES

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**MICHAEL J. HENRY**  
DIRECTOR OF PERSONNEL

November 15, 2005

To: Each Supervisor

From: Michael J. Henry  
Director of Personnel

Subject: **PERFORMANCE EVALUATION STATUS REPORT**

Per your motion of July 24, 2001, we are continuing to collect Performance Evaluation Report data from all departments. Attached is a summary of this data for the period of January 1, 2005, through June 30, 2005.

All departments have reported for this period and the overall completion rate is currently at 92%. DHS is now included in the current six month reporting period. In the last reporting period, DHS and KDMC's completion rates were reported separately due to implementation of a new performance evaluation tracking system and data reflecting a twelve (12) month rather than the requested six (6) month period (see attachment 2 for DHS' & KDMC's individual data).

It should be noted that the current summary report does not contain data for the Museum of Natural History. This department normally reports performance evaluation data for all of its employees during the June reporting period, however, the department has recently realigned its performance evaluation review cycle and will now be reporting their data at the end of the December reporting period.

The Department of Human Resources will continue to work with departments who have less than 100% to stress the importance of completing timely performance evaluations. This status report excludes MAPP evaluations which are reported to you separately.

My staff continues to provide Performance Evaluation Workshops as requested by individual departments and also offers open sessions to supervisors Countywide.

Please call me if you have any questions.

MJH:TJH  
LT:LM

Attachments  
c: Department Heads

*To Enrich Lives Through Effective and Caring Service*

# PERFORMANCE EVALUATION STATUS REPORT SUMMARY

For The Period Ending June 30, 2005

DEPARTMENT	# of Evaluations due between 01-01-05 and 06-30-05	# of Evaluations Completed for that Period	Difference	Percentage Completed
Affirmative Action Compliance	27	27	0	100%
Ag. Commissioner/Weights & Measures	95	95	0	100%
Alternate Public Defender	92	92	0	100%
Animal Care and Control	150	150	0	100%
Assessor	151	151	0	100%
Auditor-Controller	163	163	0	100%
Beaches & Harbors	77	77	0	100%
Board of Supervisors	162	162	0	100%
Chief Administrative Office	147	147	0	100%
Chief Information Officer*	1	1	0	100%
Child Support Services	681	681	0	100%
Community & Senior Services	202	202	0	100%
Consumer Affairs	13	13	0	100%
Coroner	72	72	0	100%
County Counsel	299	299	0	100%
Fire	1046	1046	0	100%
Human Relations	8	8	0	100%
Human Resources	99	99	0	100%
Internal Services	1101	1101	0	100%
LACERA	139	139	0	100%
Mental Health	1698	1698	0	100%
Military & Veterans Affairs	7	7	0	100%
Museum of Art*	0	0	0	***
Museum of Natural History *	0	0	0	***
Ombudsman	1	1	0	100%
Probation	2250	2250	0	100%
Public Defender	470	470	0	100%
Public Social Services	6362	6362	0	100%
Public Works	1563	1563	0	100%
Regional Planning	69	69	0	100%
Registrar-Recorder	369	369	0	100%
Treasurer & Tax Collector	221	221	0	100%
Public Library	246	243	3	99%
Sheriff	6601	6319	282	96%
Children & Family Services	2705	2605	100	96%
Parks & Recreation	343	311	32	91%
District Attorney	968	860	108	89%
Public Safety	285	250	35	88%
Health Services	12896	10017	2879	78%
<b>TOTAL</b>	<b>41779</b>	<b>38340</b>	<b>3439</b>	<b>92%</b>

\*No evaluations due for this period

<b>PERFORMANCE EVALUATION STATUS REPORT SUMMARY</b>				
<b>For The Period Ending June 30, 2005</b>				
<b>DEPARTMENT</b>	<b># of Evaluations due between 01-01-05 and 06-30-05</b>	<b># of Evaluations Completed for that Period</b>	<b>Difference</b>	<b>Percentage Completed</b>
<b>Health Services</b>	12896	10017	2879	<b>78%</b>
<b>KDMC</b>	1694	1441	253	<b>85%</b>